

Denny Ashby Library
Technology Plan
7/1/09 – 6/30/12

Purpose

This document establishes the Denny Ashby Library's technology plan which is based on the library's mission statement, it's current activities supported by technology, and it's understanding of current/upcoming trends in technology.

Mission

“The Denny Ashby Library's service goal is to enhance opportunities for life-long learning, enrichment, and enjoyment by providing diverse and inspiring materials for patrons of all ages.”

Technology is key to fulfilling the library's mission. The rapid and accelerated pace of technological change impacts our ability to predict the exact role technology will play in the public library of the future. In order to use technology to better serve our patrons, we must continue to embrace changes in technology, be actively aware of its trends, and also evaluate the positive and negative impacts technology make on quality library service.

Current Technical Activities Supported by Technology

- *The library catalog of approximately 10,000 holdings is accessible both in-house and remotely through the library's web site.
- *Internet access offered free to the public, linking patrons to millions of resources from around the world. The library connects to the Internet through the K-20 network on a full T-1 line.
- *Printing capability within the building.
- *Three workstations are available to the public. They not only offer access to the Internet but also house a variety of productivity software including Word Processing and Spreadsheet programs. Visually impaired or non-English speaking library customers can use the Gates Foundation computers, which offer software products designed for their special needs.
- *Wireless Internet access is available throughout the building.
- *On-line database resources include Proquest. Other helpful websites are compiled for customer convenience.
- *The library's web site allows users to connect to our library from remote locations all over the world and retrieve information about Denny Ashby Library resources and collections, services and policies.
- *Email reference service from the library's website, with Denny Ashby Library staff responding in a timely manner.
- *Basic Internet and computer assistance is available to the public by library staff.
- *OCLC bibliographic resources aid in MARC cataloging and interlibrary loan, which improves our service to the community.
- *Library staff utilizes word processing, database, and graphics software programs in daily tasks.

Assessment of Technology needed to improve library services

Public Services

Goal: Improve electronic services to provide better access to library resources and staff by the public.

Strategy: Offer access to more (2-3?) paid databases for patrons.

Strategy: Participate in evaluations and trials of new paid database products.

Strategy: Investigate the possibility of offering patrons book downloads.

Strategy: Participate in the Rural Heritage digitization project sponsored by WSL.

Strategy: Pursue funding to upgrade web site.

Strategy: Replace web site server.

Goal: Keep patron workstations current with the useful hardware and software.

Strategy: Evaluate the needs of patrons through day-to-day feedback.

Strategy: Replace 2 patron work stations

Staff Development

Goal: Offer professional development on technology based on the role each staff member fills in the library.

Strategy: Participate in workshop opportunities provided by WSL.

Strategy: Participate in web based training with software vendors and other training entities.

Strategy: Evaluate professional development needs of staff with the use of surveys and discussion.

Facilities and Infrastructure

Goal: Maintain reliable, high speed Internet access within building.

Strategy: Evaluate usage periodically

Budgeting

The annual budget allotted to the library (**DAL**) finances many technological components. The library participates in the Garfield County Equipment Replacement Pool (**GAR**) which each year puts funds away in a reserve that builds until major systems upgrades are required. (**G**) Indicates funding through outside entities in the form of grants. **LSTA** grants through the Washington State Library are used to fund targeted projects.

Implementation Timeline, Estimated Costs & Funding

Year	Project	Cost	Fund
2009	Acquisition of downloadable audiobook database	\$1000	SHEP
	Rural Heritage Project Grant	\$5000	LSTA
	Replace web server	\$1100	GAR
	Annual software contract with Alexandria (catalog)	\$599	DAL
	Annual contract w/ OCLC Cataloging Records and ILL	\$1600	DAL
	Annual contract w/ K-20 for Internet access & support	\$1650	DAL
	Software training for staff	\$200	DAL
2010	Replace 1 patron computer	\$1000	GAR
	Upgrade web site	\$2000	GRANT
	Annual software contract with Alexandria (catalog)	\$599	DAL
	Annual contract w/ OCLC Cataloging Records and ILL	\$1600	DAL
	Annual contract w/ K-20 for Internet access & support	\$1650	DAL
	Software training for staff	\$200	DAL
2011	Acquisition of online database(auto repair/craft/genealogy)	\$2000	GRANT
	Replace 1 patron computer	\$1000	GAR
	Annual software contract with Alexandria (catalog)	\$599	DAL
	Annual contract w/ OCLC Cataloging Records and ILL	\$1600	DAL
	Annual contract w/ K-20 for Internet access & support	\$1650	DAL
	Software training for staff	\$200	DAL

Evaluation

The library evaluates the success of technology projects based upon usage of each system or product, posting of this technology plan and solicitation of comments on the library's homepage at <http://www.pomeroy.lib.wa.us/>, and/or direct contact with library patrons and library staff. Evaluation is also a regular process of the library's management team consisting of the Library Director and the Denny Ashby Library Board of Trustees.

Comments on this technology plan are welcome.

Adopted 3/30/2009

